

Steps for Self-Billing through Mobile Application

1. Download and Install IOAGPL Suvidha Application from Play Store.
2. Open Application from Phone Apps. First Time User Needs to Register by Selecting “Create an Account” Option.



IOAG
IndianOil-Adani Gas Pvt. Ltd.

Login

Login

Are you Existing Customer? [Create an Account](#)

Forget Password? [Click Here](#)

3. Enter your details and then click on “Register” as shown below.



The registration form for IOAG (IndianOil-Adani Gas Pvt. Ltd.) includes the following fields and elements:

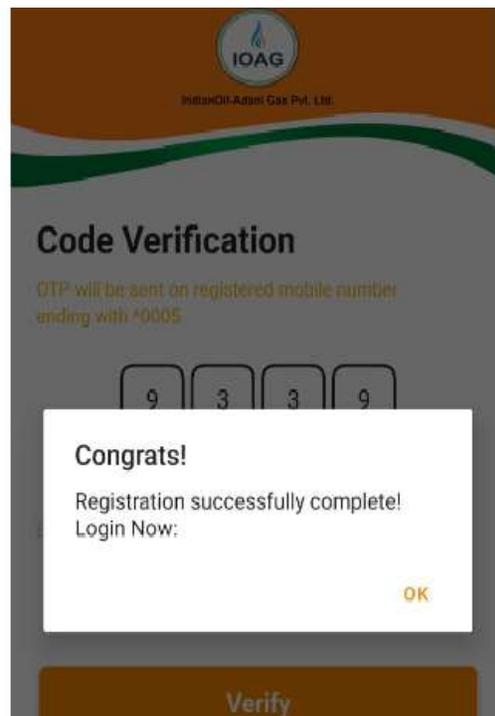
- IOAG logo and company name at the top.
- "Create an Account" button.
- Text input fields for: Name (Ankush), Surname (Singal), Email (singal.ankush@outlook.com), Mobile Number (8252900005), Password (abcd1234), and Confirm Password (abcd1234).
- Text: "By clicking the Register button, you are agree to the terms & Conditions."
- "Register" button, which is circled in red in the image.

4. After registration, you will be directed to the code verification page. Enter the OTP received on your registered Mobile Number and then click on Verify. Mobile number should be same as used in step 3. Once verified, it will display message on screen as “Registration successful.”



The Code Verification page displays the following information:

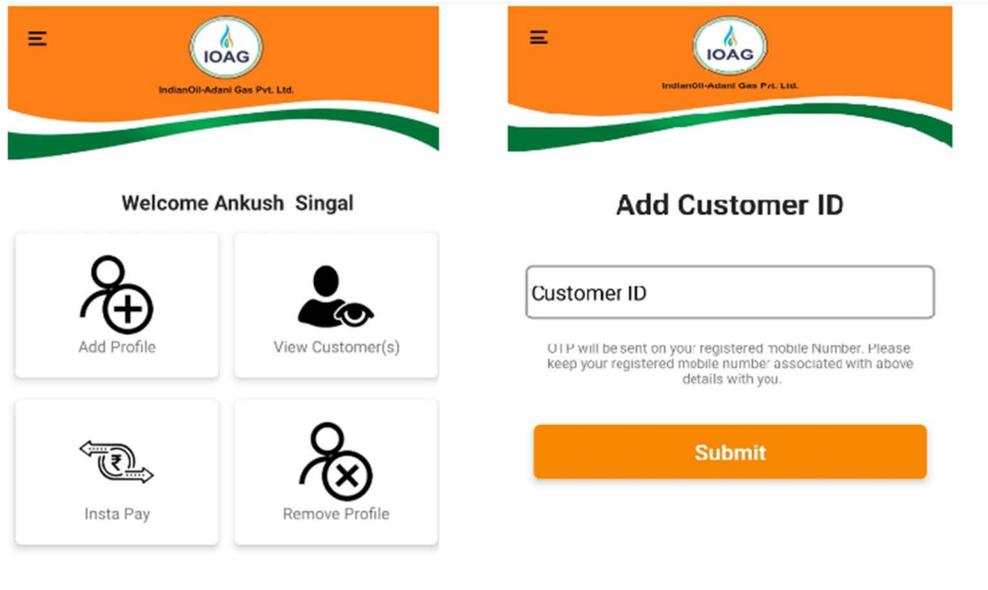
- IOAG logo and company name.
- Section title: "Code Verification".
- Text: "OTP will be sent on registered mobile number ending with *0005".
- Four empty input boxes for the OTP code.
- Text: "Seconds remaining: 40".
- Text: "Enter confirmation code from SMS".
- "Verify" button.



The Code Verification page shows the successful completion of registration:

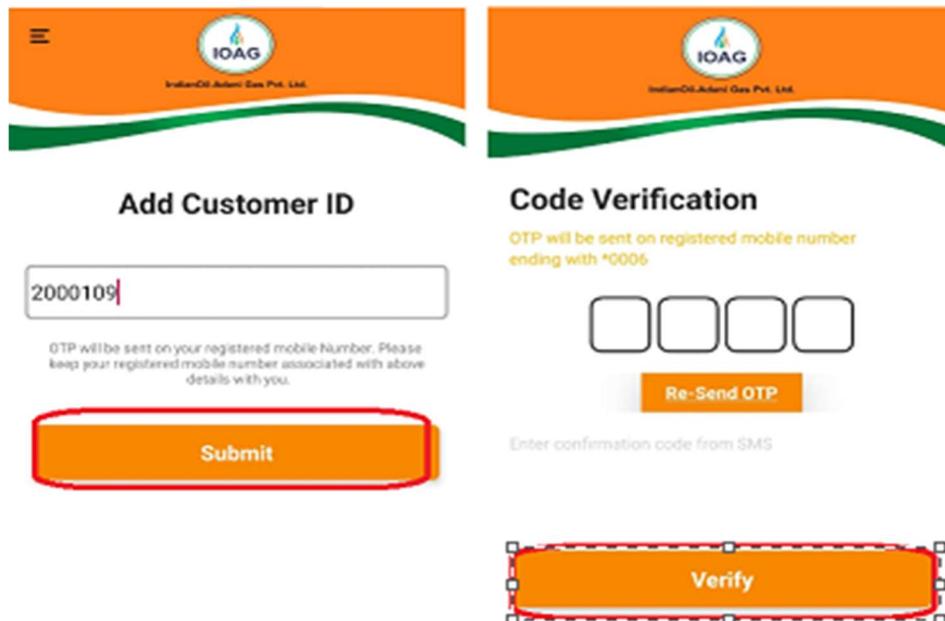
- IOAG logo and company name.
- Section title: "Code Verification".
- Text: "OTP will be sent on registered mobile number ending with *0005".
- Four input boxes containing the OTP code: 9, 3, 3, 9.
- Success message: "Congrats! Registration successfully complete! Login Now:".
- "OK" button.
- "Verify" button (partially visible at the bottom).

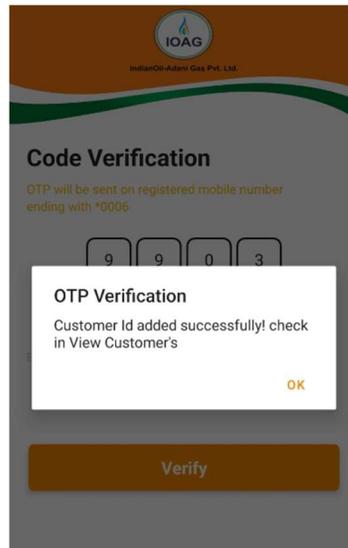
5. You will now move on to “User Dashboard”. Here you can select “Add Customer ID” option to fetch your already existing profile for Self-Billing Purpose.



Then, enter your Customer ID and Click on “submit” Button. Now you will be directed to “Code Verification” screen. Enter OTP received on your registered Mobile Number and then click on “verify”.

In case OTP is not received within 45 Seconds, then Re-Send OTP Button will be auto enabled for resending OTP.

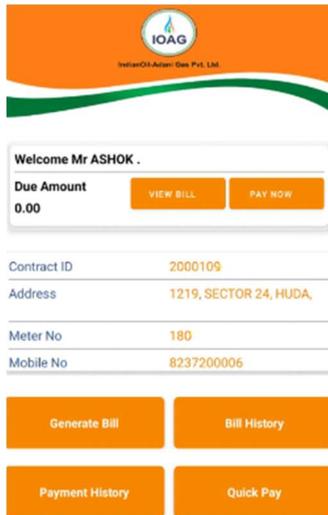




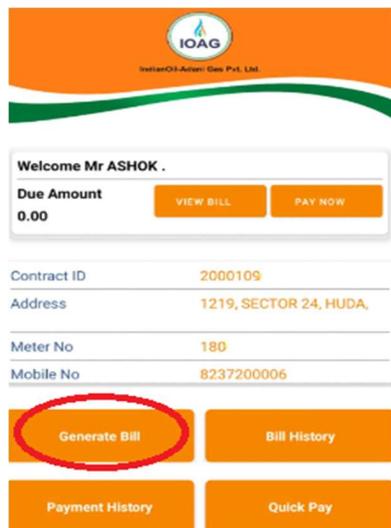
After Verification of OTP, the “Customer ID” will be added as Registered Login User.



6. Click on the “Customer ID” for which you want to do “Self-Billing”. It will open profile of the “Customer ID” and will show below options:
 - Due Amount : Against Last Pending Bill
 - View Bill : User can View Last Billed Invoice
 - Generate Bill : Self Billing
 - Pay Now : Instant Pay



- To do "Self-Billing", click on "Generate Bill" option. Then, enter "Meter Reading". After entering "Meter Reading", click on Camera Option. It will open the camera of your Mobile Device and then capture image of your Meter and then submit the image.





- Then, click on "Ok" Button and Billing will be completed, and invoice shall be displayed on the App instantly. Also, user can view his/her bills by moving to Customer Profile Page and by clicking on "Bill History" option as displayed in Step 6.